



USNSCC Recruit Training Command

23JUN-2JUL 2017
RTC Great Lakes, IL
Rev. 20170310



Greetings! As Commanding Officer of RTIL 2017, I'm pleased to welcome you all to Team Family! Please take time to read and comply with this Welcome Letter. I recognize that by definition all of you are brand new to this program; everyone is new at something in the beginning. We have offered this training at RTC Great Lakes since 1962 and have streamlined key learnings into this letter. If you have questions about this letter, by all means, start by asking **your unit's chain of command**. This Welcome Letter and the Facebook page are the only authoritative sources of information about our training.

We are committed to the safety, success, and growth of all hands, from the most junior Cadet Recruit, to our Staff Cadets, and including our junior officers and department heads. To instill the highest standards of Honor, Courage, and Commitment, here are the CO's Top 6, our guiding principles. An easy way to memorize it is to remember the phrase "Successful Recruits Follow Really High Standards." A video explaining the CO's Top 6 in detail is available here: <https://youtu.be/|5rTGr7JOI>

1. No sexual harassment.
2. No racial discrimination.
3. No fraternization.
4. No recruit-to-recruit contact.
5. No hazing.
6. No substance abuse.

I look forward to serving with each and every one of you very soon.

LCDR (NSCC), Commanding

The Bare Essentials You Need to Know

1. Training runs from Friday, 23JUN17 (Intake Day) until Sunday, 2JUL17 (Graduation Day).
2. Time your arrival to the base **NO EARLIER** than 1400 (2p) on Friday, 23JUN17. The base is in the **central time zone**. Read the travel guidelines in this letter for more info.
3. If you are flying to the training, **READ THE TRAVEL GUIDELINES** in this letter. You have been warned. Don't show up early, don't show up late please.
4. Complete these steps **IN ORDER** to secure a confirmed spot. The faster you complete ALL these steps, the sooner you will have a confirmed spot at the training. We don't mark "confirm" until you have submitted a complete 001 *or* paid online. We mark "approved" when you've done both. Get your 001 uploaded first, and as soon as possible.
 - a. Step 1: ask your unit's training officer to register you for RTIL on Magellan (**unit officers have credentials on Magellan, parents don't**).
 - b. Step 2: complete and sign an NSCTNG001 (details in the letter) – this is **essential**, as we need those signatures and initials. Your unit's officers **must** help with this and upload it to Magellan.
 - c. Step 3: upload documentation to Magellan of any medications that Cadet Recruit (or Staff Cadet) will take during the training. Your unit's officers must help with this. No meds? No med forms needed.
 - d. Step 4: upload any ADA Request for Accommodation into Magellan well in advance for review, subject to approval. An approved Request for Accommodation at the home unit **does not automatically apply at the training**. Your unit's officers must help with this.
 - e. Step 5: pay the \$220 registration fee for the training (online payment, details later in this letter)
 - f. Step 6: join the secure Facebook training page at <https://www.tinyurl.com/RTIL2017> It's the only place where updates will be posted and questions answered.
5. Please **carefully follow** the instructions in this letter regarding how, where, and when to report to the training **and** for graduation.

What is Navy life like at RTIL 2017?

Have a look: <http://www.youtube.com/watch?v=p-aooownLP9Y>. This video was designed several years ago by the Navy for their own purposes, but 95% of it applies to our training too; our training is as close as possible to actual Navy Recruit Training. Note: Cadets are not permitted to participate in any live-fire weapons training, although they will receive training in a marksmanship simulator under close supervision of the Navy. Your cadets will get the same training provided by Recruit Division Commanders that a Navy Recruit receives. This video is your only look at what your cadets will experience, as **unless you are attached to the staff, you're not permitted to visit any other part of the base** other than where you will drop your cadets on **FRIDAY 23JUN17**, and where you will watch them graduate on **SUNDAY 2JUL17** RTC is a restricted access base; active duty/reservists and Sea Cadet officers not attached to the training **are not permitted aboard the base** except for Intake Day and Graduation, and then only in carefully restricted areas.

Registering for the training

The training is capped at 320 Cadet Recruits (4 divisions) to minimize our financial impact on the Navy. This means that we will operate on the basis of first-come, first-served. Once all billets are full, subsequent requests will be put on a wait list in the order received. Instructions on what to do are on page 1. We don't need (or want) copies of ID, school physicals, immunization records, or medical paperwork if the cadet isn't on meds or doesn't have a current medical issue. **Please hand write your cadet's t-shirt and shorts sizes on the NSCTNG001 (all sizes are adult sizes).**

Minimum rank requirements are enforced by Magellan for this training. You must at a minimum be a currently enrolled NSCC E-1. If you're currently a League Cadet with an unlucky birthday, just waiting to fleet up and ship over to the NSCC, my apologies. Once you're enrolled, you can be registered if there are available spots. Take heart, there are frequently last minute cancellations.

The Americans with Disabilities Act and RTIL

In accordance with ADA, requests for reasonable accommodation **MUST** be provided in advance for review with the Navy. Simply requesting a reasonable accommodation **DOES NOT AUTOMATICALLY IMPLY APPROVAL**. An ADA Accommodation for your home unit **DOES NOT APPLY** at RTC Great Lakes. You must reapply for an Accommodation with submission of orders but definitely **NO LATER THAN 1JUN17**.

Payment

We have implemented an online payment system this year, which you can find at <https://squareup.com/market/RTIL> Checkout as a guest.

NOTE: Our online payment system is approved by NHQ for RTIL; please **DO NOT** send a check or an invoice. Our online payment system allows the ease of secure credit card payment 24/7, puts the payment burden on the parent rather than the unit, and rewards early registrants with an approved spot rather than making everyone wait to register until that last cadet in the unit pays.

Important! Please include the first and last name of the cadet for whom you are paying in the "Shipping Information" fields rather than your own name. Parents often have last names that are different from the cadets; how are we to know for whom you are paying if you don't tell us? Paying for multiple cadets in one transaction? **PLEASE tell us the names of every cadet for whom you are paying.**

In accordance with NSCC regulations, **training deposits are non-refundable**, except under extraordinary circumstances, at the sole discretion of the RTIL CO.

Where to get updates and information

Our Facebook page will be the **only** method we communicate updated information about the training. It is where we will post updates, including division assignments for letter writing and graduation seating as Internet access at the base permits. **Karen Claus** is our Parent Liaison for the training and runs our Facebook page. If you have a question, it's likely others have the same question. Please take the time to search the Facebook page first to see if your question has already been answered. Once the training begins, understand the my focus and that of all my officers is on safe delivery of the training, not communicating with parents or the home unit.

I understand perfectly well that some people don't use social media. That's great for your personal life, but it's the only way we'll communicate; the advantages are well worth it. If you don't already "do Facebook," create an account just for this purpose; many other Sea Cadet trainings also use Facebook exclusively because it's free and that's where the cadets are. Need help? Ask your cadet, I'm sure they can help you.

One request please...Facebook doesn't provide many tools for managing a secure group like ours, and I'm sure you can all appreciate why we want to know who is on our page. Consider sending a private message to Karen Claus on Facebook explaining your connection with the NSCC when you request access to the page...parents often have different last names than their cadets. Letting us know will speed the request, and helps keep out spammers and those who have no business on our page. Also, while we will post a few pictures on the Facebook page during the training, we will post most pictures on a different website and will communicate that link on the Facebook page. To keep traffic down, PLEASE forward pictures to relatives and friends yourself, and ask Grandma/Grandpa/Great Aunt Matilda to stay off the main page. We have found over the years extended family and friends all attempt to join at the last moment, and having never bothered to read the Welcome Letter or see what has already been asked/answered, flood the message traffic. Direct family, please do your part to keep Great Aunt Matilda informed with what's going on and off the main Facebook page. You might wonder what the big deal is for asking a simple question, but there will be nearly a thousand people on the page by the time training starts, and repeating the same questions again and again is unsustainable.

The Facebook page can be found at <https://www.tinyurl.com/RTIL2017>

Interested in staffing?

Staff cadet inquiries should be directed to our Executive Officer, Capt Daniel Sydes, RMR. His email is danielsydes@outlook.com Petty Officer 2nd class or higher preferred, POLA a requirement. Officer inquiries should be directed to LCDR Brian Kobleur at rtil@seacadets.org, OPD101 a requirement, as is completion of Darkness To Light's *Stewards of Children* program <http://bit.ly/2ghp05V>. To ensure continuity, late arrivals, early departures, or "split shifts" are discouraged. Please contact us to have a conversation **prior to applying for the training or booking flights**; COTCs select their own staff. If you register and wonder why your request isn't being approved, it's probably because you haven't contacted Capt Sydes (prospective Staff Cadets), or LCDR Kobleur (prospective officers) first to have that conversation.

Staff Officers/Staff Cadets: Upon notification that you have a confirmed billet on the staff, you'll receive separate instructions with details of your arrival and other useful information. **Staff Officers and Staff Cadets should arrive in working uniform on THURSDAY MORNING, 22JUN17 as soon as possible after 0800 for training. NO CADET RECRUITS MAY ACCOMPANY STAFF OFFICERS/STAFF CADETS.**

Note to Parents

The training begins the moment your Cadet Recruits board our bus/van for transport to RTC Great Lakes. You should say your good-byes in the parking lot prior to your cadets boarding the bus or van; once we separate them from you, you won't see them or speak with them again until after graduation.

Where to Report:

The training itself is aboard RTC Great Lakes. You will drop your Cadet Recruits at a designated address *outside the main gate* and will transport your Cadet Recruits onto the base ourselves. **YOU WILL NOT ENTER THE BASE ITSELF ON INTAKE DAY.** As we get closer to the training, we'll update this Welcome Letter with the exact address for your GPS and will post a movie to the Facebook page for drivers so you can see exactly how to drive and where to turn to get to the drop off spot on Intake Day. If you are arriving via the Airport Express Shuttle, the only drop off point is the parking lot of the Naval Station Main Gate Visitor's Center. We will have a shuttle van circling to transport Cadet Recruits flying to the training who take the shuttle.

When to Report:

FRIDAY, 23JUN17 between 1400-1600 (2p and 4p). The base is in the CENTRAL TIME ZONE. Intake **ends** at 1600 on FRIDAY, 23JUN17. Note: Please make every effort to time flights to arrive very late morning if at all possible. If you are driving your cadet to training, **FEED THEM BEFORE YOU ARRIVE**; it will be a long time until dinner. If your cadet is flying to the training, instruct them to grab food before leaving the security area. There is no waiting area on base where early arrival cadets may wait until the Navy allows them aboard beginning at 1400. Traffic happens, accidents happen, we understand that, but please make every effort to hit that window. If you'll be unavoidably late, please contact Karen Claus, our Parent Liaison via the Facebook page to keep her up to date on issues if they arise.

How to Report

You should report in appropriate civilian clothes. You must bring with you your valid ID card, your service record, and your complete seabag (details at end of this letter). PLEASE have your orders on top such that when our admin staff opens the service record, that's what they see first. If the cadet is flying home (without

Mom/Dad or other adult who will attend graduation) at the end of training, PLEASE write "Air Travel" on the top of the orders so our staff can find it. We have to account for every cadet. Escort officers or parents **will not leave** until they've been notified their Cadet Recruit is fully checked in. Escort officers accompanying groups of cadets **should distribute the individual service records to cadets prior to boarding the bus or van**. Cadet service records will be returned home with the individual cadet; apologies, but due to the size of the training we cannot accommodate requests for special handling of service records.

Whoever drives the cadets to Intake Day is expected to report safe arrival of cadets; cadets **will not have the opportunity to phone home** once in-processed. Those traveling via airlines should contact their parents to report safe arrival prior to entering the in-processing building, as we will confiscate cell phones upon check-in.

Travel Guidelines

- Cadet Recruits and Staff Cadets are prohibited from driving vehicles to Recruit Training and leaving them there.
- Cadets who are flying into the training do not require an adult to accompany them (see Airport Express shuttle information below).
- Cadets flying to the training should time their flights to arrive at the base (approximately 30 minutes from O'Hare) earlier in the window (1400-1600) rather than later if possible. This means your flight should ideally land **at O'Hare (ORD)** no later than 1300 (1p) Central time. **Parents, please make flight arrangements to fit this window** and provide your cadet with a copy of the itinerary. **TELL YOUR CADET HOW THEY'RE GETTING HOME** at the end of training and if you or another adult will be attending graduation and signing them out. **YOU** know how they're getting home; don't let them stress needlessly all during the training.
- We do not and cannot provide transportation to or from RTC Great Lakes; parents should arrange transportation through the Airport Express Shuttle, information below.
- We cannot accommodate cadets traveling "unaccompanied minor," which is a term the airlines use that means that a specifically named adult would have to meet the cadet at their gate. **CHECK WITH YOUR AIRLINE FOR AGES PRIOR TO BOOKING**. Some airlines allow cadets under their minimum age to travel with a cadet 16 or older. **DO NOT book Southwest**; Midway Airport is much further south and there is no direct shuttle; traffic will be sure to be horrendous. The **one exception** would be if an adult is traveling with a group of cadets and will be renting a car to get them from Midway to the base; you, the adult, are responsible for feeding them lunch and stashing them somewhere close by until it's 1400 and the Intake window begins.
- Parents are reminded that training dates can change depending on the needs of the Navy, and should book airfare as "refundable."
- Cadets should not book flights home that depart prior to 1400 (2p) on Sunday, 2JUL17. They will travel to the airport immediately after graduation; a cadet with a flight home at 1800 (6p) on 2JUL17 cannot wait at the base until closer to departure time. If arranging an Airport Express shuttle pickup on Graduation Day, book it for noon.
- The USO is an outstanding organization, but its volunteers cannot handle a large influx of cadets on Intake or Graduation Day. If you experience a serious issue during travel, by all means go to the USO, otherwise unless you hold a DoD dependent ID card, you should simply pass through security and wait at your gate for your flight. Get food and then park yourself at the gate, listening for potential gate changes. Keep your parents informed via cell phone.

Nearest Airport

- Chicago O'Hare Field. Seriously, don't fly into any other airport.

Transportation from Airport

- Airport Express (<http://airportexpress.hudsonltd.net/res?USERIDENTRY=SEACADET&LOGON=GO>, Group Code=SEACADET) provides shuttle service from O'Hare to Great Lakes 24 hours/day, 7 days/week. The fare is reasonable (check the website or call them for the current fare), and the service is extremely safe, making no stops door to door. Select the option under "Suburban Hotels/Popular Destinations" called "Great Lakes Naval Base – Visitors' Center Main Gate." This service can also be scheduled in advance for the return trip to O'Hare on 2JUL17. You should book the return shuttle to the airport at noon.

Cadets should go to the Airport Express booths, located adjacent to all baggage areas in the lower Level at O'Hare. Tell the attendant you're going to Naval Station Great Lakes...staff will be waiting there to transport Cadet Recruits to the base itself.

Preparing for Success at RTIL

Each cadet recruit will face many challenges while at RTC. You will have a difficult time making it through if you have the wrong attitude. What you learn and experience here may be different from how your home unit does things; you will be taught the Navy way, by the Navy. An open mind, attention to detail, and a desire to learn will set you up for an experience that you will remember proudly for the rest of your lives.

The top three reasons why cadets do not complete training are:

- Bad attitude
- Blisters due to poor footgear/improperly broken-in footgear
- Dehydration (bring a good quality water bottle, no hydration packs or camelbacks)

Don't be "that guy" who gets sent home for something easily avoidable with a little bit of preparation.

To prepare yourself as much as possible prior to the start of training, you should:

- Get in shape. DO IT NOW. There are published minimums, but do you really want to go through life just doing the bare minimum?
- Pack your own seabag, don't wait until the last moment. Items on our seabag list are there for a reason. Parents/Cadets/Officers, please don't second guess what you actually need or don't need. Your previous experience is irrelevant on this topic; unless you've staffed at RTIL recently, please just follow our list. If you have questions, contact your unit's chain of command. Other cadets in your home unit may have an item you can borrow for the training. Note that we DO NOT issue seabag items to cadets at RTIL.
- The number one reason why cadet recruits fail to complete training is improper footgear, which leads to painful and debilitating blisters and other orthopedic problems. Break in your footwear at least a month in advance. Buying your boots the day before boot camp is a great way to ensure you don't make it through. You will march everywhere on the base; expect to march approximately 8 miles per day (not an exaggeration, the base is very spread out). Scheduled PT is the ONLY time you will wear athletic shoes (specifically designed for walking/running with good arch support...**NO KEDS, basketball hi-tops, or similar shoes that provide little or no support**). Parents, if you're unable to locate appropriate footgear through your unit, go to Wal-Mart and purchase plain black safety boots (plain black only, no colored stitching, logos, or designs). **BREAK THEM IN well in advance**, do yourselves (and our medical staff) a huge favor.
- Dehydration is the second reason why cadets fail to complete Recruit Training. Severe dehydration will require an ambulance ride to the VA Medical Center to be rehydrated through IVs. The Navy sends the bills for those ambulance rides to the parents. Two ambulance rides for dehydration gets you an early trip home, and some unplanned medical bills for your parents. Stay hydrated. Bring a water bottle that will fit in a backpack; no camelbacks allowed. When we tell you to hydrate, hydrate. When you feel thirsty, hydrate. When you don't feel thirsty, hydrate.
- Educate yourself by reviewing your BMR regarding naval courtesies and customs. Complete the required BMR chapters. To better prepare yourself you should complete the entire BMR if possible.
- **Learn and memorize** prior to arrival the words and melody to Anchors Aweigh (verse 2, revised), as well as the Sailor's Creed (look for both via Google). You will be expected to know both of these from the moment of arrival at RTC (and will likely be asked to demonstrate your knowledge a dozen times on intake day). Learn and memorize the 11 General Orders. Memorize and live the CO's Top 6 to enjoy smooth sailing at the training. Know all of these backwards and forwards prior to arrival.

How to stay in touch with your Cadet Recruit at training

It is essential for parents, relatives, and friends to understand that:

- Per NSCC regulations, visits from parents, relatives, friends, and even unit officers are prohibited.

- Cadet recruits are not allowed to place or receive phone calls, nor emails. In case of family emergencies, parents are to contact local unit COs. The unit CO will then contact the Commanding Officer of RTIL. If there is an emergency regarding a cadet, a call will be placed to the parents and the unit CO.
- Cadets will not be able to “call home” upon check-in at RTC.
- Cell phones brought by cadets traveling commercial air will be confiscated **upon arrival** at RTC, and will be returned prior to graduation/departure. To that end, clearly label the cell phone with identifying information. If cadets are traveling by car, leaving the cell phone at home is really the best choice.
- “Mail Call” is held daily. Please address any correspondence to your cadet in the following manner:

U.S. Naval Sea Cadets
 SR (Cadet Name)
 P.O. Box 886834
 Great Lakes, IL 60088-6834

- Cadets are welcome to send mail to family and friends, and should bring blank envelopes and stamps as none will be provided. Staff will distribute any mail to cadet recruits each evening. Cadets will have the opportunity to write letters home if they wish at certain times each day. Whether they choose to write home during that time is up to them.
- Parents, be aware that the shock of regimented military life at recruit training may be **very different** from what your cadets have experienced in the civilian world. Please discount the first letter home from your cadets; we promise not to beat them, starve them, punish them, or any of the other things they’ll claim we’re doing...wait until you receive the second letter home, and you’ll find they’ve adjusted well, and very quickly, and are actually enjoying themselves.
- Parents, your letters of positive encouragement are very welcome; PLEASE do not send “care packages.” Your cadets will not be allowed to have them, and our officers do not need the extra calories. Let Grandma know too. If you wish, you might include a card to “Any Cadet Recruit w/o mail;” there is nothing sadder than mail call for a cadet who hasn’t received a single note.
- Bad things happen in life, and that is a tragedy. Be smart about deciding what news to share with your cadets during the training. For real emergencies, contact your unit CO; he or she will contact us, and we will take care of whatever needs taking care of. For anything other than life or death emergencies, giving bad news to your cadets should wait until they are back with you.
- Tell all family members and friends to whom you forward the mailing address: **NO MAIL SENT AFTER THURSDAY, 29JUN17.**

Medical Check-in and Restrictions

This is a medically friendly training. Cadets **DO NOT SELF-MEDICATE**; all medicine will be confiscated by our medical staff, and your cadets will have the opportunity to take their medication during scheduled sick call times only. Cadets who bring inhalers or epi-pens will keep them on their persons at all time and will use them as needed. They **must** be documented **IN ADVANCE** on the appropriate medical forms, which should be submitted along with the NSCTNG001.

IMPORTANT NOTE ABOUT MEDS: BRING THEM! In the past, we’ve seen parents (or cadets) try to wean themselves off ADD/ADHD medications while at Recruit Training. Please don’t. This environment is **not** the place to go cold turkey. Talk to your doctor in advance and let them know your child is headed to an environment with **many** more stressors than normal home life. All meds **MUST** be in their original container from the pharmacy. Please don’t mix meds to consolidate into one bottle. Since our medical staff administers the meds, we have to positively know what we’re giving your cadets.

If your cadet is in perfect health (all checkboxes are NO), then do not send any medical forms along; it’s one more thing we would have to shred.

The final determination of participation in training due to medical condition lies with the Commanding Officer, per NSCC regulations.

Divine Services

The military goes to extraordinary lengths to provide spiritual guidance to service members around the world. Unfortunately, the short training window coupled with the logistics of how RTC offers divine services to actual Navy Recruits precludes us from offering the possibility of divine services to Cadet Recruits.

Having said that, Navy Chaplains are available on an as-needed basis should the need arise during the training, and all Cadet Recruits receive the same Core Values briefing delivered by Navy Chaplains that Navy Recruits receive. The brief covers the Navy Core Values and is non-religious in nature.

Personal Money

If you are flying in to the training, bring enough money to get yourself something to eat at the airport. Otherwise, don't bring money to the training.

Hazing, Sexual Harassment, and Fraternization

Not on my watch. Review the CO's Top 6. All personnel are required to report via the chain of command any incidents that they feel jeopardize their personal safety, or the personal safety of others.

Graduation

Graduation commences promptly on Sunday, 2JUL17, at 1000. The base won't admit you earlier than 0800, and no one will be admitted to USS Midway Ceremonial Drill Hall later than 0950. Plan ahead, bring your patience and a book, and arrive early. We anticipate more than 2000 family members at graduation, all of whom must be screened by the Navy upon arrival to ensure security for our cadets, as well as the Navy's recruits. Did I mention LONG LINES??!?

- **Cadet should wear NSCC ribbons earned prior to Recruit Training at graduation; ribbons/medals earned and documented in the service jacket ARE authorized for wear at graduation, as are E2T chevrons on the dress whites (if earned and documented in the service jacket).** Every year someone misses this message, and it's a shame for cadets who have earned ribbons to not be able to wear them at graduation. Again, wear of earned ribbons is ENCOURAGED and authorized for all hands.
- Each cadet is **limited to five (5)** visitors for the Pass-in-Review Graduation. Make sure your Cadet brings the completed Guest List to training; it's attached to the next to the last page of this letter. **Please DO NOT MAIL THIS IN EARLY.** It will be collected at check-in. **PLEASE DO NOT CALL OR EMAIL GREAT LAKES TO HAVE YOUR NAME ADDED;** plan ahead and don't forget to print and send with the cadet, we have to submit the graduation list to base security well before graduation!
- Need more than five (5) spots? Do some homework and ask other parents in your unit if they're using all their spots and can write Great Aunt Matilda on their guest list.
- All persons on base are subject to search. Only purses, cameras, and diaper bags will be permitted in the drill hall.
- Turn off I-94 on to Buckley Road (Illinois Route 137) and travel eastbound for about 3 miles. Recruit Training Command is on the right (south) side of the road. The sentry on duty will direct you to the public parking garage.
- Wheelchairs are provided for those guests requiring assistance to and from the parking lot and the ceremony.

Graduation will conclude at approximately 1100. The checkout process will be clearly communicated to you at this time. Please follow it exactly; we will make every effort to expedite your departure, but this process is designed to insure that each cadet is positively accounted for and returned safely to your care. You can't wander around the base after graduation. The Navy loves us, but they are eager for us to leave as soon as graduation is over.

SEABAG LIST FOR ALL USNSCC CADETS ATTENDING RTIL2017

(Appropriate uniform items must have cadet flashes and name/branchtapes)

CADETS; All items must be stenciled with your last name and last four of their SSN. For stenciling on black items such as socks – use the silver sharpie pen. All cadets have the same sea bag list, same items – labeling is essential.

1 Dress White Uniform with USNSCC flashes and correct cover– **NO SKIRTS FOR FEMALES**

Earned Ribbons for graduation, if you are an E2(T) make sure your rate patch is on your uniform.

1 pair Black dress shoes

1 Black Neckerchief (MUST be regulation not 'home made')

1 White belt with silver tip

2 White crew t-shirts; please send your cadet with new ones that fit snugly to avoid wrinkles under dress whites.

6 pairs plain black socks (**laundry is done assembly-line fashion, at scale. Sufficient fresh socks prevent foot problems**)

Sufficient underwear to allow up to 3 days between laundry minimum. **More is better. Days get hot and sweaty; fresh underwear prevents chafing and heat rash.** Be sure to have at least one set of underwear that won't show color through dress whites for graduation

1 Green sea bag w/name stenciled

1 Black belt w/silver buckle

Minimum 2 sets Authorized working uniforms (NWUs or CUUs) **You will NOT need an 8 point cover for NWUs or CUUs, we will provide an RTIL ballcap)**

6 crew neck T-shirts (blue if NWUs, or brown if CUUs) (see above note on laundry, recommend one size smaller t-shirt than normally worn to keep collar high and tight)

1 Small tube of high SPF sunscreen

1 Sewing Kit

1 Padlock with 2 keys, 1 taped inside service jacket

1 Chain to wear (for padlock key around neck)

1 Pair of athletic running shoes (w/arch support, most important item)

1 Pair of black working boots (WELL broken in. Buy this item a month in advance and wear them daily. Improperly broken in footwear is **number one cause of cadets getting sent home** because of blisters so severe they can't walk)

1 Shoe shine kit

3 Sports bra (female) (more is better for above laundry reasons)

1 black Sharpie & 1 silver Sharpie*

2 Pair white socks for PT

1 Set of PT gear for sleeping (can get chilly, we recommend also packing sweats)

1 Mesh laundry bag

1 Pair of shower shoes (flip flops)

1 Swim suit, plain blue or plain black (one piece)

2 White towels (your Division can order these from Sea Cadet Uniform Depot)

1 Washbag with hygiene supplies (shampoo, shower gel, toothbrush, toothpaste, shaving gear, deodorant **NO SPRAYS** or colognes/perfumes)

Females may bring moisturizer – **NO cosmetics.**

Feminine products (all female cadets should bring a small quantity regardless of date of cycle)

1 Comb/brush and Female Hair Care Items: bobby pins, rubber bands to secure long hair.

Stamped pre-addressed envelopes w/paper for letters home

1 Small bag laundry detergent (Tide pods or similar, no powder)

1 small mesh laundry bag (your Division can order these from Sea Cadet Stores)

1 Pair fingernail clippers

1 small pack of pens (blue or black)*

1 pair black shoelaces in packaging*

- Contact Lenses: Cadets who wear contact lenses should bring a pair of regular glasses to wear as necessary, required for Combat Pool and Firefighting

* These items will go into a community pool for the benefit of all cadets; none of these items will be returned.

A NOTE ABOUT LAUNDRY

There are limited laundry facilities in the barracks, and cadets will **not** be given the opportunity to do laundry individually whenever they wish. Cadet laundry items are washed together assembly-line fashion on a schedule to maximize efficiency; for this reason, it is important that all cadet items be labeled and that they bring sufficient quantities of important items like socks and underwear, which sometimes need to be changed more frequently than once per day. Socks and undergarments will be washed together in each cadets' own pre-labelled small mesh laundry bag.

The issued PT gear **We** give you is for **PT ONLY**.

The PT gear **you** bring with **you** is for **SLEEPING ONLY**.

We provide all bedding and pillows!

We recommend;

- Wear your PT shoes at check –in that will avoid you having to carry them in your sea bag, saving room. EVERYTHING MUST FIT IN YOUR SEABAG, NO OTHER GARMENT BAGS DESIRED.
- Ask your training team how to pack your dress whites in your sea bag correctly. Everything listed can fit in your seabag if folded correctly. You will carry your sea bag to the barracks, pack wisely.

If it's not listed – you don't need it.

QUESTIONS?

Before you post on the RTIL 2017 Facebook page;

- 1. Read the Welcome Letter again.**
- 2. Search the Facebook page to see if the question has already been asked and answered.**
- 3. Ask your Division/Squadron/Battalion chain of command for help.**

RTIL USNSCC Recruit Training Graduation Guest List

**Do not mail this early, bring to the training on Friday, 23JUN17
loose inside the service jacket (NOT IN THEIR POCKETS)**

We compile hundreds of these forms into one list which must go to base security well in advance of graduation. “Gee Sir, I must have had this in my pocket” the morning of graduation (it has happened) causes no end of problems.

Check HERE if your cadet is flying home after graduation AND NO ADULT WILL SIGN THE CHECKOUT ROSTER FOR THEM on 2JUL17.

We understand that plans can change. If your plans for transporting your Cadet Recruit or Staff Cadet change and another adult will sign for them and take them off the base, TELL YOUR CADET via a letter, and also let Karen Claus know via PM on the Facebook page. Tell your cadet to notify their RTIL chain of command of any changes that come in the mail.

PLEASE PRINT LEGIBLY

Cadet's Name: _____

Unit: _____

Guest's First Name (NO NICKNAMES)	Last Name

If you need an additional spot beyond the five we are allowed by the Navy, contact other parents in your cadet's unit to see if they have unused spots.